



Material Acceptance and Equipment Receipt

Project Name: _____ Location: _____
Date of Receipt: _____ Receiving Personnel: _____
Supplier/Vendor: _____ Purchase Order #: _____
Delivery Note #: _____

1. Battery Energy Storage System (BESS)

Manufacturer: _____ Model/Type: _____
Serial Numbers: _____
Quantity Received: _____ Condition Upon Arrival: _____
Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

2. Power Conversion System (PCS)

Manufacturer: _____ Model/Type: _____
Serial Numbers: _____
Quantity Received: _____ Condition Upon Arrival: _____
Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

3. Auxiliary Equipment

List of Items: _____
Quantity Received: _____ Condition Upon Arrival: _____
Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

4. Solar Arrays

Panel Type/Model: _____ Manufacturer: _____

Quantity Received: _____ Condition Upon Arrival: _____

Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

5. Generator(s)

Type/Model: _____ Manufacturer: _____

Quantity Received: _____ Condition Upon Arrival: _____

Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

6. Energy Management System (EMS) Enclosure

Manufacturer: _____ Model/Type: _____

Quantity Received: _____ Condition Upon Arrival: _____

Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

7. HVAC System

Type/Model: _____ Manufacturer: _____

Quantity Received: _____ Condition Upon Arrival: _____

Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

8. Balance of Plant (BOP) Equipment

List of Items: _____

Quantity Received: _____ Condition Upon Arrival: _____

Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

9. Medium Voltage Transformer (MVT)

Type/Model: _____ Manufacturer: _____

Serial Numbers: _____

Quantity Received: _____ Condition Upon Arrival: _____

Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

10. Other Equipment (Specify)

Description: _____

Quantity Received: _____ Condition Upon Arrival: _____

Inspection Notes:

Acceptance Status: Accepted Rejected Conditional

General Comments / Observations:

(Include any discrepancies, damages, or special handling notes)

Signatures

Receiving Engineer

Name:

Signature:

Date:

Quality Assurance Representative

Name:

Signature:

Date:
